



## Geotechnical Verified Report (GVR)

**Note:** This form must be submitted by the Responsible Geotechnical Engineer within 14 days of the conclusion of the testing / inspection program, or when work has stopped for more than one month, or if the services of the Geotechnical Engineer have been terminated for any reason.

<b>A.</b>	<b>Re:</b> Project Name _____ School Name _____	DSA File # _____
	<b>To:</b> School Dist. _____ Address _____ Attention _____	DSA App. # _____  <input type="checkbox"/> Final-Work 100% Complete <input type="checkbox"/> In-Progress: _____ % Complete <input type="checkbox"/> Terminating: _____ % Complete
<b>B.</b>	<p>It is my professional opinion that all of the engineered fill tests and inspections required by the Division of the State Architect (DSA) approved documents for the project identified in <b>Section A</b> were performed. Any tests of which I am aware that were not performed are listed on an attachment to this report.</p> <p>I am of the professional opinion that the tests were performed in accordance with the requirements of the DSA approved documents.</p>	
<b>C.</b>	All reports were sent to all entities as required by code.	
<b>D.</b>	Qualified personnel under my direct supervision conducted all testing and inspection services.	
<b>E.</b>	The results of all tests and inspections indicate that the materials tested comply with the requirements of the DSA approved documents.	
<b>F.</b>	<p>I declare under penalty of perjury that this report was prepared under my direct supervision, I know the contents thereof, and that all of the statements are true and correct.</p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"><div><p>Signed _____ GEOTECHNICAL ENGINEER</p><p>Print Name: _____</p><p>Lab Name: _____</p><p>Address: _____</p><p>City: _____ State: _____ Zip: _____</p></div><div style="border: 1px dashed black; width: 150px; height: 80px; display: flex; align-items: center; justify-content: center;"><p>Affix Seal Here</p></div><div><p>_____</p><p>Date</p><p>DSA /LEA # _____</p></div></div>	

cc: Project Architect  
Structural Engineer  
Project Inspector  
DSA Regional office

*See other side for instructions*

## Instructions for Form DSA-293 - Geotechnical Verified Report (GVR)

This form may be used to satisfy the verified reporting requirements of Title 24, Part 2, 3301.1 and Title 24, Part 1, Section 4-336 for the testing and inspection of engineered fill. The instructions below explain how the form should be completed and how it may be modified for unusual situations.

**Section A:** This form must be submitted to the School District, and copies are to be distributed per Section C below. The DSA file and application number **MUST** be provided in the upper right hand corner. The DSA file number is generally shown on the first sheet of the drawings and the "signature page" of the specifications. The DSA application number is shown on the DSA approval stamp on every sheet of the drawings.

Checkboxes are provided to indicate whether the form is being used as a "Final Verified Report", a "Terminating Verified Report", or as an "In-Progress Verified Report."

- **Final Verified Report** is required at the conclusion of work for every project.
- **Terminating Verified Report** is required when your services are terminated during construction for any reason.
- **In-Progress Verified Report** may also be required because construction has stopped for more than a month (per Title 24, Part 1 Section 4-336(c)3) or because DSA has required an "in-progress" verified report to be filed (per Section 4-336(c)5).

**Section B:** If any of the tests and inspections required by the approved plans, specifications and test and inspections list (form DSA 103-1) were not performed, those which were not performed must be outlined on an attachment.

Also, it is essential that the tests and inspections were performed in accordance with the requirements of the DSA approved documents. Instructions from the project architect, the owner of the project, or any other entity to the contrary must be specifically described on an attachment.

**Section C:** All progress reports (e.g. fill placement and compaction inspection, soils compaction testing, etc.) must be sent to the architect in charge of the project, the structural engineer in charge of the project, the project inspector, and to DSA. Note that the original reports must be sent to the school district. If reports were not sent to all parties as required by Section 4-335(d) then cross out the statement and attach an explanation.

**Section D:** If persons other than qualified personnel under the supervision of the geotechnical engineer conducted portions of the sampling, handling, transportation or testing of the materials then cross out the statement and attach a description of the circumstances.

**Section E:** Any test indicating that work did not comply with the DSA approved requirements must be reported on this form by crossing out the statement and attaching a description of the circumstances. All reports indicating that material or workmanship was non-compliant shall be listed on this form and copies of all such reports shall be attached. Acceptance letters from the design professional and/or any other documents pertinent to the noncompliance reports shall also be attached when they are available.

**Section F:** This report must be signed under penalty of perjury by a California registered geotechnical engineer. Registered civil engineers are not acceptable.